

Putnam Public Service District

Post Office Box 860 • Scott Depot, WV 25560-0860
Phone: (304) 757-6551 • Fax (304) 757-6558



Landlord/Owner Service Agreement

In order to automatically transfer rental property into your name when a tenant requests disconnection of service, we will require your signature on the "Landlord/Owner Service Agreement". The only exception is if service is terminated due to a violation of any of the Districts rules or policies.

Name: _____

Mailing: _____

Telephone: _____

I, _____, the Owner/Landlord of the following properties desire to have the service automatically transferred to my name when they are vacated. I will be responsible for both water and sewer services until the next tenant signs for service or until I request the service taken out of my name.

Service Address:

Account Number:

Owner's Signature

Customer Service Supervisor

Dated: _____