

P.S.C. W. Va. No. 14
Canceling P.S.C. W. Va. No. 13

STEP 1 RATES

PUTNAM PUBLIC SERVICE DISTRICT

OF

SCOTT DEPOT, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

SEWERAGE AND SEWAGE DISPOSAL SERVICE

at Teays Valley (including the territories formerly served by North Putnam
Public Service District, Putnam Utilities Corporation and Town of Poca),
Putnam County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION
of
WEST VIRGINIA

Issued: October 22, 2024

Effective for service rendered on and after October 21, 2024
or as otherwise provided herein

Effective by operation of law pursuant to *West Virginia*
Code §16-13A-9(a)(2)(E), for failure of County Commission
of Putnam County to act on September 5, 2024 Resolution
of the Putnam Public Service District

RESUS Putnam 24A

Issued by Putnam Public Service District

By



Its Counsel

Title

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14
Original Page No. 1

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14
Original Page No. 2

SCHEDULE NO. 1

APPLICABILITY

Applicable within the entire territory served including the areas formerly served by Putnam Utilities Corporation, North Putnam Public Service District and Town of Poca.

AVAILABILITY

Available for general domestic, commercial, industrial and sale for resale water service.

(I) RATE (customers with metered water supply)

Each 1,000 gallons used per month \$13.79 per 1,000 gallons.

(I) MINIMUM BILL

No bill will be rendered for less than \$27.58 per month, which is equal to 2,000 gallons used.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

ALTERNATIVE MEASUREMENT OF SEWAGE

Customers having water use which results in a substantial portion of the water purchased not being discharged into the sanitary sewer system shall be entitled, at the option and sole cost of the customer, to request Putnam Public Service District to purchase, install and maintain special meters to measure the volume of waste water discharged into the sanitary sewer system. The customer shall advance to the District, upon demand, the District's estimated cost of purchasing and installing the meter and, upon installation of such waste discharge meter, the rates of the customer shall be based upon the volume of waste discharged into the system rather than upon the volume of water purchased by the customer. Normal expenses incurred by the District for the maintenance of the meter shall be billed to the customer; the customer shall advance to the District, on demand, the District's estimated cost of any unusual maintenance.

(I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14
Original Page No. 3

SCHEDULE NO. 1 (Continued)

TAP FEE

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

- (C) A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the County Commission under WV Code §24-2-11(I)(5). This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a certificate proceeding.
- (I)(C) A tap fee of \$350.00 will be charged to all customers who apply for service outside of a certificate proceeding before the County Commission for each new tap to the system.

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES

To apply to all users who receive sewer service from the District and water service from Hurricane. Whenever water has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with Hurricane, a disconnection fee of \$25.00 shall be charged; or in the event the delinquent sewer bill is collected by Hurricane in the field, an administrative fee of \$25.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with Hurricane, is reconnected, a reconnection fee of \$25.00 shall be charged.

- (C) Indicates change in text
- (I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14
Original Page No. 4

SCHEDULE NO. 1 (Continued)

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES (Continued)

To apply to all users who receive sewer service from the District and water service from WVAWC. Whenever water service has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with WVAWC, a disconnection fee of \$20.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with WVAWC, is reconnected, a reconnection fee of \$20.00 shall be charged.

EFT, CREDIT CARD AND DROP BOX PAYMENTS

A service charge will be imposed on EFT, Credit Card, or Drop Box payments. The amount shall be equal to the actual charges to the utility from the financial institution for processing payment. No additional charge or fee shall be collected by the District for accepting these forms of payments.

(I) LEAK ADJUSTMENT RATE

\$4.10 per 1,000 gallons of water is to be used when the bill reflects unusual water consumption which can be attributed to eligible leakage on customer's side of meter. This rate shall be applied to all such consumption above the customer's historical average usage.

PUBLIC UTILITY TAX SURCHARGE

Each bill issued to customers located within the corporate limits of the City of Hurricane shall reflect a two percent (2%) surcharge on the gross amount billed. Said surcharge represents a local utility tax imposed by the City of Hurricane by Ordinance adopted October 16, 2017, and which is to be collected by the District on behalf of the City.

(I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14
Original Page No. 5

SCHEDULE NO. 2

APPLICABILITY

Applicable within the entire territory served

AVAILABILITY

Available for sanitary sewer service to unmetered water users and users who obtain water from wells

(I) FLAT RATE

Equivalent of 3,000 gallons of water usage, \$41.37 per month

PUBLIC UTILITY TAX SURCHARGE

Each bill issued to customers located within the corporate limits of the City of Hurricane shall reflect a two percent (2%) surcharge on the gross amount billed. Said surcharge represents a local utility tax imposed by the City of Hurricane by Ordinance adopted October 16, 2017, and which is to be collected by the District on behalf of the City.

(I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14
Original Page No. 6SCHEDULE NO. 3SURCHARGE FORMULA
TO BE APPLIED IN THE CASES OF USERS PRODUCING UNUSUAL WASTE

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

- C_i = charge to unusual users per year
- V_o = average unit cost of transport and treatment chargeable to volume, in dollars per pound
- V_i = volume of wastewater from unusual users in gallons per year
- B_o = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per pound
- B_i = weight of BOD from unusual users in pounds per year
- S_o = average unit cost of treatment (including sludge treatment) chargeable to total solids in dollars per pound
- S_i = weight of total solids from unusual users in pounds per year

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in the judgment of the Putnam Public Service District, should not be introduced into the sewer system need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed sewer service and the charge therefore, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the investigation aforesaid and audit of the Putnam Public Service District records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covering the past fiscal year will be made for payment by each unusual user, or refund given by the Putnam Public Service District, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14

Original Page No. 7

SCHEDULE NO. 4

APPLICABLE INSIDE AND OUTSIDE THE CORPORATE LIMITS
OF THE PUTNAM PUBLIC SERVICE DISTRICT

Where the amount of sanitary sewage discharged into the Putnam waste treatment system by certain industrial plant or plants cannot be accurately determined by the use of the plant's water meter or meters, and the plant cannot install a flow meter to measure such waste, a special formula will be used whereby such plant or plants will pay to the Putnam Public Service District a sewer charge calculated at fifty (50) gallons of water per each employee at the plant each working day.

SURCHARGE FORMULA TO BE APPLIED IN CASES WHERE SURFACE
DRAINAGE IS CONNECTED TO THE DISTRICT'S SANITARY SYTEM

APPLICABILITY

Wherever the District has discovered that a customer's roof drain, downspout, storm sewer or other similar facility conducting surface water has been connected to the District's sewer system, and such customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the District, in accordance with the rules and regulations of the Public Service Commission, to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0006233 \times C$$

- S - the surcharge in dollars
- A - the area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet
- R - the measured monthly rainfall in inches
- .0006233 - the conversion factor to change inches of rain x square feet of surface to thousands of gallons of water
- C - The District's approved rate per thousand gallons of metered water usage

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 14
Original Page No. 8

SCHEDULE NO. 4 (Continued)

SURCHARGE FORMULA TO BE APPLIED IN CASES WHERE SURFACE
DRAINAGE IS CONNECTED TO THE DISTRICT'S SANITARY SYTEM
(Continued)

APPLICABILITY (Continued)

The District shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing, or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month the condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the rules and regulations of the Public Service Commission of West Virginia.

Supplement No. 1 To P.S.C. W. Va. No. 14
Canceling P.S.C. W. Va. No. 13

STEP 2 RATES

PUTNAM PUBLIC SERVICE DISTRICT

OF

SCOTT DEPOT, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

SEWERAGE AND SEWAGE DISPOSAL SERVICE

at Teays Valley (including the territories formerly served by North Putnam
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of Putnam County to act on September 5, 2024 Resolution
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RESUS Putnam 24A

Issued by Putnam Public Service District

By 

Its Counsel
Title

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 1

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 2

SCHEDULE NO. 1

APPLICABILITY

Applicable within the entire territory served including the areas formerly served by Putnam Utilities Corporation, North Putnam Public Service District and Town of Poca.

AVAILABILITY

Available for general domestic, commercial, industrial and sale for resale water service.

- (I) RATE (customers with metered water supply)
Each 1,000 gallons used per month \$14.30 per 1,000 gallons.

- (I) MINIMUM BILL
No bill will be rendered for less than \$28.60 per month, which is equal to 2,000 gallons used.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

ALTERNATIVE MEASUREMENT OF SEWAGE

Customers having water use which results in a substantial portion of the water purchased not being discharged into the sanitary sewer system shall be entitled, at the option and sole cost of the customer, to request Putnam Public Service District to purchase, install and maintain special meters to measure the volume of waste water discharged into the sanitary sewer system. The customer shall advance to the District, upon demand, the District's estimated cost of purchasing and installing the meter and, upon installation of such waste discharge meter, the rates of the customer shall be based upon the volume of waste discharged into the system rather than upon the volume of water purchased by the customer. Normal expenses incurred by the District for the maintenance of the meter shall be billed to the customer; the customer shall advance to the District, on demand, the District's estimated cost of any unusual maintenance.

- (I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 3

SCHEDULE NO. 1 (Continued)

TAP FEE

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the County Commission under WV Code §24-2-11(I)(5). This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a certificate proceeding.

A tap fee of \$350.00 will be charged to all customers who apply for service outside of a certificate proceeding before the County Commission for each new tap to the system.

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES

To apply to all users who receive sewer service from the District and water service from Hurricane. Whenever water has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with Hurricane, a disconnection fee of \$25.00 shall be charged; or in the event the delinquent sewer bill is collected by Hurricane in the field, an administrative fee of \$25.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with Hurricane, is reconnected, a reconnection fee of \$25.00 shall be charged.

(I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 4

SCHEDULE NO. 1 (Continued)

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES (Continued)

To apply to all users who receive sewer service from the District and water service from WVAWC. Whenever water service has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with WVAWC, a disconnection fee of \$20.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with WVAWC, is reconnected, a reconnection fee of \$20.00 shall be charged.

EFT, CREDIT CARD AND DROP BOX PAYMENTS

A service charge will be imposed on EFT, Credit Card, or Drop Box payments. The amount shall be equal to the actual charges to the utility from the financial institution for processing payment. No additional charge or fee shall be collected by the District for accepting these forms of payments.

(I) LEAK ADJUSTMENT RATE

\$4.43 per 1,000 gallons of water is to be used when the bill reflects unusual water consumption which can be attributed to eligible leakage on customer's side of meter.

This rate shall be applied to all such consumption above the customer's historical average usage.

PUBLIC UTILITY TAX SURCHARGE

Each bill issued to customers located within the corporate limits of the City of Hurricane shall reflect a two percent (2%) surcharge on the gross amount billed. Said surcharge represents a local utility tax imposed by the City of Hurricane by Ordinance adopted October 16, 2017, and which is to be collected by the District on behalf of the City.

(I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 5

SCHEDULE NO. 2

APPLICABILITY

Applicable within the entire territory served

AVAILABILITY

Available for sanitary sewer service to unmetered water users and users who obtain water from wells

(I) FLAT RATE

Equivalent of 3,000 gallons of water usage, \$42.90 per month

PUBLIC UTILITY TAX SURCHARGE

Each bill issued to customers located within the corporate limits of the City of Hurricane shall reflect a two percent (2%) surcharge on the gross amount billed. Said surcharge represents a local utility tax imposed by the City of Hurricane by Ordinance adopted October 16, 2017, and which is to be collected by the District on behalf of the City.

(I) Indicates increase in rates

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 6SCHEDULE NO. 3SURCHARGE FORMULATO BE APPLIED IN THE CASES OF USERS PRODUCING UNUSUAL WASTE

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

- C_i = charge to unusual users per year
- V_o = average unit cost of transport and treatment chargeable to volume, in dollars per pound
- V_i = volume of wastewater from unusual users in gallons per year
- B_o = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per pound
- B_i = weight of BOD from unusual users in pounds per year
- S_o = average unit cost of treatment (including sludge treatment) chargeable to total solids in dollars per pound
- S_i = weight of total solids from unusual users in pounds per year

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in the judgment of the Putnam Public Service District, should not be introduced into the sewer system need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed sewer service and the charge therefore, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the investigation aforesaid and audit of the Putnam Public Service District records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covering the past fiscal year will be made for payment by each unusual user, or refund given by the Putnam Public Service District, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 7

SCHEDULE NO. 4

APPLICABLE INSIDE AND OUTSIDE THE CORPORATE LIMITS
OF THE PUTNAM PUBLIC SERVICE DISTRICT

Where the amount of sanitary sewage discharged into the Putnam waste treatment system by certain industrial plant or plants cannot be accurately determined by the use of the plant's water meter or meters, and the plant cannot install a flow meter to measure such waste, a special formula will be used whereby such plant or plants will pay to the Putnam Public Service District a sewer charge calculated at fifty (50) gallons of water per each employee at the plant each working day.

SURCHARGE FORMULA TO BE APPLIED IN CASES WHERE SURFACE
DRAINAGE IS CONNECTED TO THE DISTRICT'S SANITARY SYTEM

APPLICABILITY

Wherever the District has discovered that a customer's roof drain, downspout, storm sewer or other similar facility conducting surface water has been connected to the District's sewer system, and such customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the District, in accordance with the rules and regulations of the Public Service Commission, to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0006233 \times C$$

- S - the surcharge in dollars
- A - the area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet
- R - the measured monthly rainfall in inches
- .0006233 - the conversion factor to change inches of rain x square feet of surface to thousands of gallons of water
- C - The District's approved rate per thousand gallons of metered water usage

PUTNAM PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT NO. 1
P.S.C. W.Va. Tariff No. 14
Original Page No. 8

SCHEDULE NO. 4 (Continued)

SURCHARGE FORMULA TO BE APPLIED IN CASES WHERE SURFACE
DRAINAGE IS CONNECTED TO THE DISTRICT'S SANITARY SYTEM
(Continued)

APPLICABILITY (Continued)

The District shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing, or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month the condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the rules and regulations of the Public Service Commission of West Virginia.